Report 12.7 – Delegates’ and Representatives’ Reports

Directorate: Corporate and Community Relations
Director: Helen Morrissey

Purpose
For Council to note the Council Delegates’ and Representatives’ reports for committee meetings held between 8 October and 9 December 2015.

Report
1. Background
The participation on a range of local, specific issues, committees established by Council, peak body/sector associations, and local and regional forums, is an essential part of the representative role Council plays. Council nominates delegates and representatives to these committees annually.

The role, as the delegate or Council representative on these committees, is to represent the position of Council, and where appropriate, report back to Council at an Ordinary Council Meeting on the issues or progress of the committees, and any recommendations made by the committees.

2. Consultation
Not applicable.

3. Analysis
The following meetings were attended from 8 October to 9 December 2015:

<table>
<thead>
<tr>
<th>Name of Committee</th>
<th>Date</th>
<th>Delegate/Representative</th>
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</thead>
<tbody>
<tr>
<td>Metropolitan Local Governments’ Waste Forum</td>
<td>8 October 2015</td>
<td>John Tanner</td>
</tr>
<tr>
<td>Sunshine Town Centre Partnership Group</td>
<td>2 November 2015</td>
<td>Jane Nathan</td>
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<tr>
<td>Brimbank Heritage Advisory Committee</td>
<td>25 November 2015</td>
<td>Jane Nathan</td>
</tr>
<tr>
<td>Audit and Risk Management Committee</td>
<td>9 December 2015</td>
<td>John Watson John Tanner</td>
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The Council Delegates’ and Representative’s reports for these meetings are at Attachments 1 to 4 to this report.

There were no matters from the committees to be presented to Council for consideration.
4. Resource Implications

There are no resource implications.

5. Compliance Statement

The reporting back from committees, through a delegate’s or Council representative’s report, complies with Council’s resolution in respect to Council representation on committees.

6. Officer Recommendation

That Council notes the:

- Council Delegate’s report for the Metropolitan Local Governments’ Waste Forum held on 8 October 2015, at Attachment 1 to this report.

- Council Representative’s report for the Sunshine Town Centre Partnership Group Meeting held on 2 November 2015, at Attachment 2 to this report.

- Council Representative’s report for the Brimbank Heritage Advisory Committee Meeting Metropolitan Transport Forum meeting held on 25 November 2015, at Attachment 3 to this report.

- Council Representative’s report for the Audit and Risk Management Committee Meeting held on 9 December 2015, at Attachment 4 to this report.
Delegate’s Report

Delegate:
Administrator John Tanner
Chair, John Watson also in attendance

Committee name:
Metropolitan Local Governments’ Waste Forum

Meeting date:
8 October 2015

Report prepared by:
Tom Razmovski

Report

1. **Minister for Environment, Climate Change and Water, The Hon Lisa Neville**
   The Minister outlined the government’s approach to waste and resource recovery, and presented on the following topics:
   - $10.57 million three year investment package to help cut the amount of waste going to landfill, by supporting organics recovery projects
   - Development of a Sustainability Fund Priority Statement that will set out Victoria’s priorities for investment into waste, resource recovery and climate change
   - Victoria’s Waste Strategy and State Infrastructure Plan
   - Regional and Metropolitan Implementation Plans
   - Victorian Organics Resource Recovery Strategy
   - Market Development Strategy
   - Investment Facilitation Service
   - Managing e-waste in Victoria.

2. **Q&A with the Minister and Parliamentary Secretary for the Environment Anthony Carbines**
   The Minister and Parliamentary Secretary for the Environment, Anthony Carbines responded to questions regarding the following topics:
   - Recycling facilities in public housing;
   - Management of toxic waste and landfill buffer boundaries;
   - Landfill levy investment;
   - Polystyrene recycling; and
   - E-waste processing provisions.

3. **Metropolitan Waste and Resource Recovery Group (MWRGG) CEO Update**
   Updates were provided on the following matters:
   - Waste Facilities Tour of South East and Gippsland
   - State organics resource recovery strategy released

4. **‘Litter Hot Spots’ presentations**
   Nina Thomas, Project Manager for the Metro Fund, introduced project speakers on the ‘Litter Hotspots’ Program. Fam Charko (Port Phillip EcoCentre) presented on his Council’s project entitled ‘Turn off the Tap’ litter prevention program. Russell Gladigau (City of Whittlesea) presented on a project aimed at reducing litter along waterways. Frank Courtney (Croydon Scouts) presented on the ‘Yarra Litter Removal Project’. Michael Chew (Maribyrnong City Council) presented on the ‘Don’t Mess with Footscray’ project.

Recommendation

There were no matters to be presented to Council for consideration.

Next meeting: 3 December 2015
Council Representative’s Report

Representative: Administrator Jane Nathan
Committee name: Sunshine Town Centre Partnership Group
Meeting date: 2 November 2015
Report prepared by: Simon McCuskey

Report

The meeting included updates and discussion on:

Sunshine Railway Precinct

Council officers provided a general update about development in and around the Sunshine Station Precinct, including recent planning permit approvals, Sunshine Arts Spaces update and recent commercial property sales.

Amendment C105

An update was provided on Amendment C105 which will apply the Activity Centre Zone across the Sunshine Town Centre, rezoning redundant industrial land for mixed use development, and unlocking the development potential of land around the rail corridor. Council has been advised that the Minister for Planning will be considering the amendment in the near future.

Wi-Fi in the Sunshine Town Centre

The Sunshine Business Association (SBA) outlined their vision for wi-fi across the Sunshine Town Centre. Council indicated that wi-fi is being incorporated into the Brimbank Civic and Community Centre, and the surrounding forecourts. Council and the SBA will continue to discuss opportunities for wi-fi across the wider Sunshine Town Centre.

Sunshine Partnership Group in 2016

The Sunshine Partnership Group chair asked that members consider the goals, plans and objectives of the Partnership Group, in preparation for further discussion at the first meeting in 2016.

Recommendation

There were no matters to be presented to Council for consideration.

Next meeting: Early 2016
Council Representative’s Report

Representative: Administrator Jane Nathan
Committee name: Brimbank Heritage Advisory Committee
Meeting date: 25 November 2015
Report prepared by: Catherine Hunichen, Principal Strategic Planner

Report
The meeting involved updates and discussion including:

1. Planning Scheme Amendments
   - Brimbank Planning Scheme Amendment C130 for 129 – 131 Durham Road Sunshine will be on public exhibition from 30 November 2015 to 18 January 2016, and proposes to include the site in the Heritage Overlay of the Brimbank Planning Scheme as a site of individual heritage significance.
   - Council’s Strategic Planning Unit is working on a new anomalies amendment which will also address heritage matters, and is planned to be presented to Council for consideration in the first half of 2016.

2. Cultural Heritage Site Tour and Presentation
   - Uncle Bill Nicholson gave a presentation on Aboriginal heritage, as an alternative to the previously planned tour of a site of Aboriginal cultural significance. The tour was abandoned due to weather conditions.

3. General Business
   - The Western Region Historical Society will be reviewing its operations and invites member feedback.

Recommendation
There were no matters to be presented to Council for consideration.

Next meeting: To be confirmed
Council Representatives’ Report

Report
The ARMC meeting was chaired by independent Chair, Mr Michael Beer. The following business was conducted:

- **Brimbank CEO Update** – new CEO, Mr Paul Younis, addressed the ARMC, including providing an update on the National Employment Cluster, the three (3) rail grade separations in Brimbank, and Brimbank’s ‘community first’ focus. He confirmed there were no reportable issues to be declared to the ARMC.

- **Confirmation of Minutes** - The minutes of Meeting No. 104, held on 28 August 2015, were confirmed.

- **Presentations on Business Transformation** and the **Return of Councillors Plan** were made.

- **Action Items from Previous Minutes** - Status of action items were noted. Of the 11 actions, 10 had been completed, and one (1) action was yet to commence (development of an internal audit charter). The ARMC annual member survey results (previously circulated) were noted.

- **Quarterly Reports** – The quarterly financial report, performance framework report, compliance report, and strategic risk management report, were discussed and noted.

- **Internal Audit Recommendations Status Report** - Status of action items were noted. Of the 39 recommendations, 19 had been completed. Of the remaining 20 recommendations, all were in progress (17 within the original target dates and three (3) had a revised target date).

- **Internal Audit Program 2015-2016 Progress Report** – The status of audits for 2015-2016 were noted. The scopes for the Capital Works Management and Privacy audit reviews were noted. The ARMC determined the planned audit review of Statutory Registers was not to proceed, following recent changes to the Local Government Regulations, and will be replaced with a Data Analytics – Financial systems audit (scope to be developed).

- **Information and Communication Technology (ICT) Audit Report** – The ICT audit was presented. The review was positive and most controls were in place and operating effectively. The audit identified a range of controls that should be implemented or improved – four (4) recommendations were identified as moderate risk, and 11 recommendations were identified as low risk. The ARMC discussed and noted the report, and commended Council’s ICT team on the good outcome.

- The reports on **Significant Legal and Risk Issues** and **Major Legislative Changes and Major Policies** were discussed and noted.

- Dates for the ARMC for 2016 were set, and the ARMC was advised of the recruitment process and appointment of new independent member, Mr Ben Dunlop, who will commence in February 2016.
ARMC member and Chair of Administrators, John Watson, thanked ARMC departing independent member, Homi Burjorjee, for his five-plus (5+) years of service on the ARMC.

**Recommendation**

There were no matters to be presented to Council for consideration.

**Next meeting:** 26 February 2016